

**The Dover Society**  
**Minutes of the Executive Committee, held on Thursday 19 September 2018**  
**at St Mary's Parish Centre, Dover**

**Present:** Derek Leach (Chairman), Jeremy Cope, Sheila Cope, Deborah Gasking, Beverley Hall, Alan Lee, Jean Marsh, Jenny Olpin, William Parker-Gorman, Terry Sutton, Mike Weston.

1. **Apologies:** Glyn Hale, Patricia Hooper-Sherratt, Patrick Sherratt, Alan Sencicle

**2. Minutes of the last meeting**

The minutes of the meeting held on 12 July were accepted as correct.

**3. Matters Arising**

SC received contact details to deliver Newsletter to Secretary of Deal Society.

**4. Chairman's Report**

Letter sent EH requesting they acquire the Citadel. The response received by Kate Mavor, CE of EH, stated it was a nice idea but did not have the funds to do it. However, if the Home Office were to donate it with a dowry for its upkeep this would be considered.

PS responded to the DHB 30 year master plan. Nothing to report back

Graham Wanstall would like to put up a plaque commemorating the Crypt Fire. He does not want a Dover Society plaque, he is prepared to pay for it himself. It can only go on the underpass opposite the Crypt and he would require DDC permission.

Dover Film Festival, Mike McFarnell requesting The Dover Society to pay £30.00 for an advertisement in the next year's programme. This was agreed.

Attended a Stakeholders meeting in July to discuss the DDC Local Plan from 2014 to 2037. The purpose of the plan is to shape the future development of the district's towns and villages between now and 2037.

DTC Neighbourhood plan project, PS has agreed to be the The Dover Society representative on the project team..

Invitation received to attend the DDC Remembrance Service on Sunday 11 November, TS will attend on behalf of The Dover Society. DL to reply. SC has wreaths.

**5. Secretary's Report**

Nothing to report

**6. Financial Report**

The financial report for the last two months was circulated to the committee prior to the meeting.

The monies received in this period are:

£128.00 subscriptions for this financial year 2018/2019

£16.00 subscriptions for the next financial year 2019/2020

£21.00 for advertising revenue in Newsletter

£8.00 from sale of Town Hall booklets

£255.00 for the sale of 100 of "The Hidden Fortress" to the Western Heights Preservation Society

£103.92 from the Town Hall Tours

The monies paid out in this period are:

£695.00 to Adams Printers for the July Newsletter

£76.51 postage for posting "out of area" Newsletter.

£216.00 for the Heritage Open Day leaflets, £116 was printing the leaflets and £100.00 for the creation of the artwork and supplying print ready Pdfs for the printing.

The Liverpool/Chester trip, after severe doubts, will now be in profit thanks to the hard work of PHS and PS to obtain the numbers to make the trip financially profitable. There are still one or two minor adjustments to the final figure which will be shown next month.

The committee would like to thank Patricia and Patrick for all their hard work to obtain enough people to make this trip profitable.

The River Dour Partnership outgoings from the fund in the last two months is £1000. The amount being held in their fund with us is now £16,808.35.

The Bluebird Trail Fund remains the same at £777.44.

A claim was lodged with HMRC on 16 August for "gift aid" reclaim of £603.00. To date they have not responded to this claim.

## **7. Membership Secretary's Report**

There are 2 new members this month. They are: Mr Peter and Mrs Mary Simpson, Crabble Lane, River. Last allocated number is 1336, total number of members is 451.

## **8. Marketing Group Report**

The Marketing Group held a meeting on Monday 10 September but not able to circulate minutes before this meeting. There will be a full discussion in October's meeting.

The website is available and we are still populating it.

We are setting up a group on how to deal with social media, our timely responses to general requests and press enquiries.

The marketing strategy needs to be discussed.

WPG gave out details of the **encouraging** social media response to the Heritage Open Days from 19 August to 2 September.

## **9. Projects**

### **Conservation Appraisal**

Another 2 volunteers have been obtained. The detailed survey on Dour St area will happen this week.

### **Cowgate**

The maintenance is continuing and one volunteer has been recruited.

### **Plaques**

Nothing to add.

### **River Dour**

It has been confirmed by KCC Highways that funding is available for Barton Path railings by the end of March.

## **10. Refurbishment**

The Refurbishment committee last met on Monday 30 July and the minutes of that meeting have been circulated to the executive committee members.

## **11. Town Hall Refurbishment and Guided Tours**

**Awaiting appointment of consultants for developing the detailed phase 1 plans.** The Guided Tours were very good during August. **Heritage Open Days** included a group 50 from a Canterbury Lime Conference.

## **12. Social Secretary's Report**

Denise Smith and Sue Bradford organised the stand for the Society at the Dover Regatta.

Unfortunately it was rained off, but it is clear the Society needs its own stand next year and not a shared one. The committee would like to give a Thank You to Denise and Sue. **DL has thanked the other volunteers.**

Christmas Lunch, 16 people have paid with another 17 mentioned make the total up 33. We need 90 participants to break even. The entertainers are "Threes A Company", their meals and donation to be paid for as in previous years.

At the October Society meeting, JM and BH will do the refreshments and Dover Greeters will do November.

The last two slots for speakers this winter have been arranged.

## **13. Planning**

The minutes of the Planning Committee held on Wednesday 4 July 2018 were circulated to members before this meeting. BH briefly commented on each item.

## **14. Press Secretary's Report**

Nothing to report. A request to give an update on the work of Dover Coastal Communities Team. This was distributed to the executive committee by email on 29 August.

### **15. Editor's Report**

The deadline for next newsletter is Wednesday 19 September.

Local update on old Co-Op up to 13 September was given by AL. The partitioning work and internal cladding of the business space has been completed. The OSB cladding on the community space wall will be primed and a mural has been designed by Mike Tedder. The plant growth around the building has been removed. The electric first fix is due for completion with the decorators due to commence work next week. The design and build of the movable partitions and business space furniture is also due next week. A survey is due from BT Openreach to assess point of presence for our fibre line. The plumbers are due on the 24th and there is a need to schedule in glaziers to repair the rear windows. Permission is being sought for CCTV cameras on the building. Still waiting for change of use permission from DDC planning.

### **Publications**

100 copies of "The Hidden Fortress" delivered to The Western Heights Preservation Society.

### **17. AOB**

TS - For articles for the press need photographs to accompany them, send them to TS.

BH - Note the follow-up email sent out by AS on 10 September re new lock gates in WDR.

JO - Temple Ewell is having a 100th WW1 event and needs display boards, any suggestions.

DL - received an invitation from DTC regarding a WW1 event at Dover Castle on 11 Nov .

### **18. Date of next meeting**

The next meeting will be on **Thursday 11 October 2018, at 7.30 pm** at St Mary's Parish Centre.