

**The Dover Society**  
**Minutes of the Executive Committee, held on Thursday 11 January 2018**  
**at St Mary's Parish Centre, Dover**

**Present:** Derek Leach (Chairman), Peter Cairns, Jeremy Cope, Sheila Cope, Deborah Gasking, Mike McFarnell, Jean Marsh, Terry Sutton, Mike Weston.

**1. Apologies:** Beverley Hall, Glynn Hale, Patricia Hooper-Sherratt, Alan Lee, Jenny Olpin, Pat Sherratt, Alan Sencicle.

**2. Minutes of the last meeting**

The minutes of the meeting held on 7 December 2017 were accepted as correct.

**3. Matters Arising**

None

**4. Chairman's Report**

The AGM is due in April and the committee needs to know if you are all happy to stand again for nomination and to have any new nominations. Peter Cairns will have to be nominated at the AGM. JC will stand down as Vice Chairman and was prepared to be Society Secretary. BH has indicated she would be willing to stand for the position of Vice Chair. TS proposed BH be nominated and with a show of hands the committee agreed.

Committee confirmed that the Chairman's report for the AGM should be put in the March Newsletter for the members to read before the AGM, and just give a verbal update as this would save time. This was agreed.

**5. Secretary's Report**

Nothing to report

**6. Financial Report**

The financial reports for the last month was circulated to the committee prior to the meeting.

The monies received in this period are:

£12.00 subscriptions for this financial year 2017/2018

£6.00 subscriptions for the next financial year, 2018/2019

£50.00 donation for the projects fund from Mr Bissenden, with thanks to the Society for commemoration the Crabble Hill tram crash

The Christmas lunch was in profit by £284.00, the raffle made a profit of £269.00. A thank you to all members involved in the raffle.

Bookings for the Wine and Wisdom evening are slowly being received.

Money paid out from the River Dour Partnership Fund last month for various training sessions was £185.74, so the amount now being held in their fund with us is £22,472.75.

The Bluebird Trail Fund remains the same at £777.44. **The auditor's invoice is awaited. This may exceed the £600 granted by HLF.**

The accounts have been received and signed off by the auditors and these have been sent to The Charity Commission together with our return for 2017. The annual return to Charity Commission for 2017 has been sent to all committee members and have acknowledged as been seen and read.

The quarterly interest from our Caf account paid to the Society as the end of December amounted to £3.78.

## **7. Membership Secretary's Report**

There are no new members this month.

Last allocated number is 1319, total number of members 473.

## **8. Marketing Group Report**

An update was given at the last meeting and minutes of the December meeting have been circulated by email to committee members. The next meeting is on 5 February 2018.

## **9. Projects**

### **Cowgate**

- The maintenance is up to date. There were 3 tents on the site. One was abandoned and removed with now 2 occupied.

### **Plaques**

- The Toland plaque has been received and passed around for committee members to see. It is now ready for installation and where and when to install it needs to be agreed with a ceremony to mark it. It is preferable that it is seen from Maison Dieu Road.
- The scaffolding has now been removed for 7 Camden **Crescent** so the Ottaway plaque can now be installed. Barry O'Brien is able to give a short presentation about Cuthbert Ottaway and it was suggested the Manager of Dover Athletic Football club be invited to the ceremony.
- Action: JC to contact John Hill regarding installation and possible cost.

### **River Dour**

- The committee meeting is due next Tuesday and will report back at February's meeting.

## **10. Refurbishment**

- The next meeting will be held on the last Monday in January and every following meeting to be held on the last Monday of the month. This is to avoid clashing with other meetings taking place during each month.

## **11. Town Hall Refurbishment and Guided Tours**

A project meeting to be held between DDC, DTC, Society and the consultants to split the project into smaller phases in order to reapply to HLF for funding.

## **12. Social Secretary's Report**

The Christmas Lunch was a great success and the committee would like to thank BH for organising it so well. BH - has booked the Town Hall for the 2nd December 2018 for the next Christmas Lunch and is looking for entertainers. Bookings have been received for the Wine and Wisdom evening but needs to be mentioned at the next Society meeting on Monday. Jill Sergeant to be contacted regarding the moving of our meetings to another Monday.

## **13. Planning**

The minutes of the Planning Committee held on Wednesday 3 January 2018 were circulated to members before this meeting. MW went through each item.

## **14. Press Secretary's Report**

Some items do get into the local paper.

## **15. Editor's Report**

The deadline for March Newsletter is 17 January 2018.

## **16. Publications**

Nothing to report.

## **17. AOB**

MMcF - The Annual Dover Film 2018 booklet has now been produced.

## **Date of next meeting**

The next meeting will be on **Thursday 8 February 2018**, at 7.30 pm at St Mary's Parish Centre.

